

**April 27, 2017**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council Vice-President Diane Bradshaw at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members Diane Bradshaw, Cindee Virostek, Cheryl Swank, Nancy Walker and Ashley Stiffy were present. Solicitor Tim Miller was present. Mayor Held was present. John Kautz and Dennis Gabrielli were absent.

**Public Comments:**

Rev. Karen Graham notified the council that the boulder is placed and a plaque will be put on when it is ready.

Keith Davis asked the council again to sell him the property adjacent to the property he owns on North Warren Avenue. Council member Cheryl Swank addressed Mr. Davis and told him that council is not interested in selling any of its property at this time.

Veronica Cardello from PA Association of Realtors inquired about the status of a change to our current landlord ordinance regarding inspections of properties that have had long term tenants in them. A suggestion was made at a previous council meeting to require an inspection at least once every five years and the association members noticed this in a local newspaper. No action has been taken by council at this time.

Council then went into an executive session at approximately 7:10 and returned at approximately 7:50.

**Engineering Report:** Reviewed by Rich Craft.

HOP discussion continued regarding continuing to pursue the permit. There was discussion about reaching out to local officials who may be able to assist.

Grant project update – Tuesday there will be a pre-construction meeting, and there should only be five months to completion.

Cheryl Swank will work with Rich Craft on a multi model grant which would have to be bid by 7/31/2017. That will be followed with a presentation to the Planning Committee.

A motion was made by Cindee Virostek, and seconded by Cheryl Swank to pay the invoices presented for Olsen & Associates. General Fund totals \$1724.88 and Sewer Fund totals \$1295.00. Motion carried unanimously.

**Solicitor's Report:**

A motion was made by Cindee Virostek, and seconded by Nancy Walker, to pay the solicitor's invoices in the total amount of \$1098.75. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Cheryl Swank, and seconded by Cindee Virostek, to approve the minutes from the meeting of 3/30/2017. Motion passed unanimously.

**Mayor's Report:**

Mayor Held gave his quarterly financial report for the public safety department. The expenses appear to be on target with the budget.

There was a discussion regarding the amount of the Leonard Miller scholarship and eligibility. A motion was made by Cheryl Swank, and seconded by Cindee Virostek, to include the Apollo Ridge High School students attending Lenape for eligibility of the scholarship. Motion passed unanimously.

**Borough Manager Report:**

After discussion of a new contract with Pitney Bowes for our postage meter, a motion was made by Nancy Walker, and seconded by Cheryl Swank, to authorize the Borough Manager to sign a new contract on behalf of the borough with Pitney Bowes. Motion passed unanimously.

**Planning Committee Report**

Cheryl Swank – Chairman

**Public Works & Streets Committee Report:**

Nancy Walker – Chairman

**Public Safety & Public Service Committee Report:**

Diane Bradshaw – Chairman

The committee would like to see the borough continue to pursue having the roof of the maintenance building painted/repared.

The Apollo Lions would like to place some “free library” locations in the plaza. A motion was made by Nancy Walker, and seconded by Ashley Stiffey, to place one in a location in the plaza. Motion passed unanimously.

**Property Committee Report:**

Denny Gabrielli – Chairman

**Finance Committee Report**

John Kautz – Chairman

Approval of items for payment as follows (MTD April 2017):

Garbage Fund – \$7598.00  
General Fund (includes payroll) – \$27257.20  
Liquid Fuels Fund – \$4037.29  
Sewer Fund – \$8272.17  
Sewer Separation Fund - \$2,395.03  
Parking Fund – \$302.01  
**Total – \$50,163.71**

A motion was made by Nancy Walker, and seconded by Cindee Virostek, to pay all bills, including payroll. The motion passed unanimously.

A motion was made by Nancy Walker, and seconded by Cheryl Swank, to adjourn the meeting. Motion passed unanimously.

Diane Bradshaw  
Council Vice-President

  
Cynthia McDermott  
Borough Manager