

September 23, 2021

## Apollo Borough Council Meeting

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Steele at 7:00 p.m. at 631 N 2<sup>nd</sup> Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council members John Steele, Mark Tarle, Michelle Beck, Jennifer Mullins, Patrick Zelonka, and Kristina Fox were present. Secretary/Treasurer, Mayor, Solicitor and Engineer were present. Council Member Craig Williams was absent.

### Public Comments:

Becky Kane wanted to inform council of an incident on September 12, 2021 involving the Apollo United Presbyterian Church on 1<sup>st</sup> Street being vandalized by an 8 and 9 year old boy. She understands council is doing what they can to run the borough and trying to keep taxes down but feels that it is time to consider more police protection. She stated that the problem is not with the officers and mentioned how extremely helpful Officer Baustert was with an incident she had encountered on her own property. She said that the problem is with numbers of police hours. Council advised that will look into it.

Jake Weiland, owner of the new beauty salon in the plaza, came to introduce himself to council and also wanted to thank the zoning officer and secretary-treasurer for all their help.

### Executive Session:

A motion was made by Jennifer Mullins and seconded by Patrick Zelonka to go into Executive Session at 7:15pm. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Patrick Zelonka to come out of Executive Session at 7:47pm. Motion passed unanimously.

### Meeting Minutes:

A motion was made by Jennifer Mullins and seconded by Mark Tarle to approve the August 26, 2021 meeting minutes. Motion passed unanimously.

### Solicitor's Report:

A motion was made by Mark Tarle and seconded by Patrick Zelonka to pay the Solicitor's Invoices of \$4504.50. Motion passed unanimously.

### Engineering Report:

Land Bank to demolish 702 Armstrong Avenue soon. The property of 304 Clifford Avenue has already been demolished and can be added to the MS4 report.

Engineer suggested forming a committee to plan for MS4 Program requirements. The MS4 Program is to be completed by October 2023. The permit expires October 3, 2023. DEP is looking for revitalization.

A motion was made by Mark Tarle and seconded by Kristina Fox to pay the Engineer's Invoices of \$2711.17. Motion passed unanimously.

**Public Safety: Mark Tarle, chair.**

The bumper for the dump truck needs to be painted.  
The police radios and computers have been purchased.

**Mayor's Report: Cynthia Virostek** – Police report: 40 calls; 8 incident reports; 10 traffic citations and 23 non-traffic citations.

The Mayor gave her report. She had attended the Apollo Area Historical Society Dinner and gave a proclamation at the dinner. The proclamation will be filed at the Borough Office.

**Secretary/Treasurer Report:**

Waste Management to start service September 28<sup>th</sup> & 29<sup>th</sup>, Tuesday and Wednesday. They have decided to start with two pick up days to make sure they do not miss anyone. They have sent postcards out to all of the residents letting them know which day they will have their garbage pick-up.

A motion was made by Patrick Zelonka and seconded by Mark Tarle to pay Stephanie Motchar \$540 a year for administration of our new website. Motion passed unanimously.

Council discussed additional payment for the development of the website to Ms. Motchar due to having to create a new modern website. The old website was very time consuming and difficult to update.

Apollo Free Methodist Church requested approval to hold a Trunk N Treat during Halloween in the Plaza. Approved by Council.

Apollo-Ridge High School Homecoming Committee is requesting the Apollo Police escort for the Homecoming Parade. The Mayor will speak to the officers.

Reminder that the borough needs a replacement for the Emergency Management Coordinator that resigned.

Also mentioned current tax collector is not running for election and did not notice anyone running in the primaries.

**Finance Committee Report: John Steele, chair.**

A motion by Patrick Mark Tarle and seconded by Jennifer Mullins to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (8/25/2021 = 9/22/2021)

Garbage Fund- \$8050.00  
General Fund (includes payroll) - \$42674.26  
Liquid Fuels Fund – 3694.29  
Parking Fund - \$119.72  
Sewer Fund - \$7947.17  
Sewer Separation Fund - \$2395.03  
**Total – \$64880.47**

The Finance Committee is working on the 2022 budget at this time. The committee chairs were asked to submit needs to the Finance Committee.

**Personnel/HR Committee Report: Craig Williams, chair.**

Craig was absent.

Interviewing process has begun to fill the full-time Public Works position.

A motion was made by Mark Tarle and seconded by Jennifer Mullins to increase the Public Works Foreman's pay \$1.50 more per hour. Motion passed unanimously.

**Public Works & Streets Committee Report: Patrick Zelonka, chair:**

The committee is looking for a Full-Time Public Works person to assist the Public Works Foreman.

The damaged light pole in the Apollo Plaza will be repaired once it comes in. Anderson Electric is waiting to hear back from the manufacturer. It has been delayed because it could not be ordered by Public Works and had to go through a certified buyer.

**Property & Planning Committee Report: Mark Tarle, chair**

**Public Relations/Citizens Advisory Committee Report: Michelle Beck, chair.**

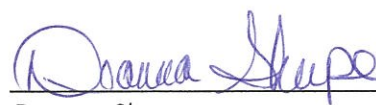
A motion was made by Mark Tarle and seconded by Jennifer Mullins to advertise the new Parking Meter Ordinance pertaining to Residential Parking Permits to be adopted at the next council meeting. Motion passed unanimously.

A motion was made by Michelle Beck and seconded by Jennifer Mullins to advertise the new Nuisance Ordinance to be adopted at the next council meeting. Roll call vote: John Steele – yes; Jennifer Mullins – yes; Patrick Zelonka – abstain; Mark Tarle – yes; Kristina Fox – yes and Michelle Beck – yes. Motion passed by majority.

Events update: Falloween is being planned in the Plaza. At this moment, only 1 volunteer to help with the Halloween Parade and will need more help. The committee is trying to get enough volunteers to get the Bonfire to take place. This information will be presented on the website. Falloween is scheduled for Saturday, October 23, 2021 at 1:00pm. Roaring Run will also be having their 5K the same day.

At 9:08 p.m. a motion was made by Patrick Zelonka and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.

  
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John Steele  
Council President

  
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Deanna Shupe  
Borough Secretary/Treasurer