

**June 29, 2017**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Cheryl Swank, Cindee Virostek, Ashley Stiffy and Nancy Walker were present. Council member Denny Gabrielli was absent. Solicitor Tim Miller was present. Mayor Held was present. .

**Public Comments:**

Rev. Karen Graham presented council with a written proposal to obtain approval for some community events. A motion was made by Nancy Walker, and seconded by Cindee Virostek to approve planting at the bridge, changing the flag pole flag (Eric Andring will be present), and to use a pavilion, Soldiers & Sailors Hall, and the gazebo at Owens Grove for a community outreach on 7-27-17. Motion passed unanimously.

Dylan Foster introduced himself to council as a write-in for council on the November ballot.

**Engineering Report:** Note that flow monitoring ends tomorrow. There was discussion about the status of the MS4 permit application. North Apollo does not seem to want to partner with Apollo. Tim Miller stated that Gilpin Twp. ordinance is drafted and he will reach out to them for details. Tim will discuss with Rich Craft on how to address others in Armstrong County.

7:25 PM Council went into executive session to discuss property and personnel. Council was back on the record at 7:55 PM.

A motion was made by Diane Bradshaw, and seconded by Cindee Virostek, to have Olsen & Associates spend \$2200.00 for the survey of all the properties on the river side of Warren Avenue. Motion passed unanimously.

A motion was made by Diane Bradshaw, and seconded by Cindee Virostek, to convene with the Property Committee and the solicitor as soon as possible to discuss the building lease, and then subsequently meet with the Greens regarding a lease extension. Motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Cindee Virostek to pay the invoices presented for Olsen & Associates. General Fund totals \$925.00 and Sewer Fund totals \$325.00. Motion carried unanimously.

A motion was made by Nancy Walker, and seconded by Cheryl Swank, to approve pay application #2 in the amount of \$101,313.48 to A. Liberoni for the grant project work, noting there are some quantity discrepancies that will be addressed with the contractor by Rich Craft. Motion passed unanimously.

**Solicitor's Report:**

A motion was made by Cindee Virostek, and seconded by Nancy Walker, to pay the solicitor's invoices in the total amount of \$836.51. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Cheryl Swank, and seconded by Diane Bradshaw, to approve the minutes from the meeting of 5/25/2017. Motion passed unanimously.

**Mayor's Report:** The interfaith event that will be in the Grove on Saturday, July 29<sup>th</sup> will be posted.

Neil Andritz discussed with the Mayor the idea of a rustic canoe launch ramp near the bridge. It was determined that the Planning Committee could discuss the idea. Potential liabilities were noted.

**Borough Manager Report:**

After discussion, a motion was made by Cindee Virostek, and seconded by Nancy Walker, to have our employees sign a handbook addendum regarding social media, and this will be added to the personnel policies of Apollo Borough. Motion passed unanimously.

**Planning Committee Report**

Cheryl Swank – Chairman

Cheryl Swank announced her resignation, effective tomorrow. A motion was made by Nancy Walker, and seconded by Diane Bradshaw to accept the resignation with regret. Motion passed unanimously.

**Public Works & Streets Committee Report:**

Nancy Walker – Chairman

A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to advertise the old dump truck for bid, including all accessories. Motion passed unanimously.

A discussion ensued regarding the need to finalize removing parking on River Avenue to North Third, and painting a yellow line in front of the high rise. The borough manager will attempt to address parking with Darlene Hughes as soon as possible to obtain her input on the needs of the tenants.

**Public Safety & Public Service Committee Report:**

Diane Bradshaw – Chairman

A motion was made by Diane Bradshaw, and seconded by Cindee Virostek, to promote Sgt. Jarred Kier to Chief of Police. Dr. Kautz – yes. Diane Bradshaw – yes. Cindee Virostek – yes. Nancy Walker – yes. Cheryl Swank – yes. Ashley Stiffy – Abstain. Motion passed.

A motion was made by Diane Bradshaw, and seconded by Nancy Walker, to authorize Chief Kier to make application for a Taser grant, and to sign the appropriate paperwork. Motion passed unanimously.

A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to add additional cameras on top of BABAZ in the plaza at a cost of \$1330. Motion passed unanimously.

**Property Committee Report:**

Denny Gabrielli – Chairman

**Finance Committee Report**

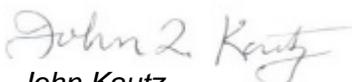
John Kautz – Chairman

Approval of items for payment as follows (MTD June 2017):

- Garbage Fund – \$7598.00
- General Fund (includes payroll) – \$70065.59
- Liquid Fuels Fund – \$4037.29
- Sewer Fund – \$8272.17
- Sewer Separation Fund - \$2,395.03
- Parking Fund – \$108.73
- Total – \$92,476.81**

A motion was made by Diane Bradshaw, and seconded by Nancy Walker, to pay all bills, including payroll. The motion passed unanimously.

The meeting was recessed by Dr. Kautz to July 6<sup>th</sup> at 7 PM.

  
John Kautz  
Council President

  
Cynthia McDermott  
Borough Manager