

**October 25, 2018**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, Dennis Gabrielli, Dylan Foster, John Steele, and Nancy Walker were present. Solicitor Tim Miller was present. Mayor Virostek was present. Borough Manager was present.

**Public Comments:** Ken Kaminski from RRWA was asking for an addendum or amendment to the agreement between Apollo Borough and RRWA. Solicitor Miller responded that the borough is proposing one line to amend the area of the lease. Dr. Kautz stated it will be discussed further, and that council will take it under advisement.

Rev. Karen Graham reported that a new tree has been planted at the bridge and they are asking that no light or star be put on the tree this first year. Therefore, we will need to obtain another tree to decorate for the holidays.

Jennifer Mullins – advised that she is available to consult as she has experience writing grants.

At 7:20 PM a motion was made by Nancy Walker, and seconded by Diane Bradshaw to go into executive session to discuss litigation and personnel. Motion passed unanimously.

At 8:25 PM a motion was made by Dylan Foster, and seconded by Denny Gabrielli to return to regular meeting session.

**Engineering Report:** Report from Rich Craft was received by council, along with Change Order #2 from the Railroad Avenue project. A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to approve and execute the change order. Motion passed unanimously.

A final pay application for A. Liberoni for the Railroad Avenue project was presented to council. Full payment approval of \$104,034.77, conditional on approval of Change Order#2, and with a maintenance bond in place is needed by council. A motion was made by Dylan Foster, and seconded by Ashley Stiffy, to make full payment, and execute the appropriate documents. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Dylan Foster, to pay the following invoices: #16085 in the total amount of \$503.03 from the general fund, and #16086 in the amount of \$885.54 from the sewer fund. Invoice #16083 and #16084 in the total amount of \$3029.95 from the line of credit grant funds; and invoice #16087 in the amount of \$6411.91 approved contingent on receipt of the approved PennDOT agreement. Motion passed unanimously.

The condition of Williams alley on the south end of town was discussed. It is overgrown and has deep ruts. It is currently not open to traffic. Council does not wish to take any action at this time.

**Solicitor's Report:** A motion was made by Dylan Foster, and seconded by Nancy Walker, to pay the invoice from Christopher Gabriel in the amount of \$114.00. A second motion was made by Dylan Foster and seconded by Nancy Walker to pay the solicitor's invoices totaling \$498.75. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Ashley Stiffy, and seconded by Nancy Walker, to approve the minutes of the meeting from September 27, 2018. Motion passed unanimously.

**Mayor's Report:** Mayor's quarterly reports were presented to council, as well as her monthly report.

**Borough Manager Report:** The PennDOT utility relocation agreement was approved by the solicitor. A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to obtain the appropriate signatures and approve the required resolution to enter into this agreement with PennDOT.

A proposed agreement was presented from Hoffman Kennels for 2019 at a cost of \$110 per month. A motion was made by Nancy Walker, and seconded by Dylan Foster, to enter into the agreement with Hoffman Kennels and have the Borough Manager sign the agreement on behalf of the borough. Motion passed unanimously.

A motion was made by Dylan Foster, and seconded by Denny Gabrielli, to provide free meter parking in the business plaza and the streets from 11-22-2018 to 1-2-2019. Motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Dylan Foster, to provide the signage for the “Young Lungs” program for our playground at Owens Grove. Motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Denny Gabrielli, to approve Donna Zukas’s request for her relay for life team to have a 5K on Saturday, November 17, 2018. Motion passed unanimously.

### ***Planning Committee Report***

Ashley Stiffy – Chairman

A motion was made by Ashley Stiffy, and seconded by John Steele, that the borough open another full time officer’s position in 2019. Roll call vote – Nancy Walker – yes; Denny Gabrielli – No; John Steele – Yes; Dylan Foster – yes; John Kautz – No; Diane Bradshaw – No; Ashley Stiffy – yes. Motion passed by majority.

### ***Public Works & Streets Committee Report***

Nancy Walker – Chairman

### ***Public Safety & Public Service Committee Report***

Diane Bradshaw – Chairman

The borough’s CBA with the Steelworkers is currently being negotiated for an extension. The current agreement expires on 12/31/2018.

### ***Property Committee Report***

Dennis Gabrielli – Chairman

After discussion, there was a consensus that council is not interested in selling any alley property in the borough to residents.

### ***Finance Committee Report***

John Kautz – Chairman

Approval of items for payment as follows (MTD October 2018):

Garbage Fund – \$7,598.00  
General Fund (includes payroll) – \$40,400.86  
Liquid Fuels Fund – \$3,732.01  
Sewer Fund – \$7947.17  
Sewer Separation Fund - \$2,395.03  
Parking Fund – \$78.52  
**Total – \$62,151.59**

A motion was made by Dylan Foster, and seconded by Nancy Walker, to pay all bills, including payroll. The motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Nancy Walker, to adjourn the meeting. Motion passed unanimously.

  
John Kautz  
Council President

  
Cynthia McDermott  
Borough Manager