

October 28, 2021

Apollo Borough Council Meeting

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Steele at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council members John Steele, Mark Tarle, Jennifer Mullins and Patrick Zelonka were present. The Secretary/Treasurer, Engineer and Solicitor were present. Kristina Fox, Craig Williams, Michelle Beck and the Mayor were absent.

Public Comments:

Nancy Walker wanted to clarify something that was stated in the letter that went out to people in the borough. She was not on Council when they did the sewer project and did not come on council until after it was done. Nancy felt that she was owed an apology because the information on the letter was incorrect. Councilman, Patrick Zelonka said there was no vote on any letter and he also did not give permission to have his name on it.

Amanda Baum lives on N. 3rd Street and said it is in horrible condition and she doesn't understand how it came to be that the Lutheran Church is getting their parking lot paved through a grant with the borough. The church uses all of the street parking and never even park in the lot. She has pictures that show the only time there is parking in the lot is when there is a Bingo. The engineer explained the CDBG and local match and partnership with Lutheran Church and West-In-Arms. She doesn't understand why the businesses have to have parking but they don't even use it. She also addressed a need for residential parking permits and explained how it could be beneficial for the borough with money from the permits.

Erich Gephert asked when the light pole in the Plaza would be repaired. Council informed that the pole is on order and Public Works is waiting for it to come in. He also mentioned the damage to the road in front of the Presbyterian Church from the water main break. He said they did a terrible patch job and there is a dip in the road and drivers are going around it to avoid the dip. Council explained that it is on a state road and Penn Dot would be responsible to see that it gets repaired by the water authority.

Lydia Steele has a complaint about Penn Dot keeping people up all hours of the night working on the road for N. Apollo. She said they told her there is nothing in the contract stating they can only work certain hours. Penn Dot should be following Apollo Boroughs Ordinance.

Executive Session:

A motion was made by Mark Tarle and seconded by Jennifer Mullins to go into Executive Session at 7:18pm., for legal and personnel. Motion passed unanimously.

A motion was made by Patrick Zelonka and seconded by Jennifer Mullins to come out of Executive Session at 7:57pm. Motion passed unanimously.

Meeting Minutes:

A motion was made by Mark Tarle and seconded by Jennifer Mullins to approve the September 23, 2021 meeting minutes. Motion passed unanimously.

Solicitor's Report:

A motion was made by Mark Tarle and seconded by Patrick Zelonka to pay the Solicitor's Invoices of \$3744.00. Motion passed unanimously.

Engineering Report:

The engineer gave his report which will be added to the Apollo Borough website.

A motion was made by Jennifer Mullins and seconded by Mark Tarle to pay the Engineer's Invoices of \$3135.00. Motion passed unanimously.

Public Safety: Mark Tarle, chair.

A motion was made by Mark Tarle and seconded by Patrick Zelonka to purchase two portable radios for the police department using the remainder of their budget and police donations. Motioned passed unanimously.

Mayor's Report:

The Mayor was absent but informed the secretary-treasurer that she had attended the UCC Meeting and asked that copies be made of the 2020 Annual Report and given to council at the meeting. A copy of the UCC 2020 Annual meeting was added to the agenda packet.

Secretary/Treasurer Report:

Monthly expense report was given to council.

AmTrust Insurance Company issued a \$1787.00 credit to the borough for the final premium audit on the worker compensation policy.

Apollo Borough is now contracted with Waste Management for garbage removal. All of the bids for removal were significantly higher in cost from the previous year of nearly 65% which does not even include the administrative costs for processing the invoices.

A motion was made by Mark Tarle and seconded by Jennifer Mullins to increase the quarterly garbage fee to \$63.00 per unit starting January 2022. Roll Call: John Steele- yes, Jennifer Mullins – yes, Mark Tarle – yes, Patrick Zelonka – no. Motion passed by majority.

A motion was made by Patrick Zelonka and seconded by Jennifer Mullins to pay the remainder of the website invoice to Stephanie Motchar in the amount of \$460.00. Motion passed unanimously.

A decision was made to table the Hoffman 2022 agreement until the next Council meeting.

Discussion of paying Rampart Security Systems \$756.00 annually to monitor the existing fire alarm system in the municipal borough building. It was decided that it was in the best interest of the borough to

A motion was made by Patrick Zelonka and seconded by Mark Tarle to pay Rampart Security System the annual fee for fire alarm monitoring of the borough building. Motion passed unanimously.

The 2022 Garbage and Sewer/Storm Water Maintenance Fund due dates were distributed to council.

The council meeting dates for 2022 were presented to council for approval.

Finance Committee Report: John Steele, chair.

The Finance Committee will be meeting soon to discuss the 2022 budget.

A motion by Mark Tarle and seconded by Jennifer Mullins to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (9/23/2021- 10/25/2021);
Garbage Fund- (W.M. sending prorated invoice in November)
General Fund (includes payroll) - \$45603.30
Liquid Fuels Fund – 3582.62
Parking Fund - \$179.07
Sewer Fund - \$10392.20
Sewer Separation Fund - \$2395.03
Event Fund - \$85.00
Total – \$62237.22

Personnel/HR Committee Report: Craig Williams, chair.

Craig Williams was absent.

The committee interviewed candidates for the full-time Public Works Laborer.

Public Works & Streets Committee Report: Patrick Zelonka, chair:

A motion was made by Patrick Zelonka and seconded by Jennifer Mullins to hire Walter Tutak at \$15.00 an hour for the full-time Public Works position, contingent on job shadow and background check. Motion passed unanimously.

The light pole in the parking lot has been ordered and will be installed when it arrives. Public Works has not been given a shipping date yet.

A tarp was purchased for the dump truck for leaf gathering process.

Public Works still researching prices on new salt shed. Two quotes were received and being reviewed.

Property & Planning Committee Report: Mark Tarle, chair

The subdivision deadline for Kerr Manufacturing is expiring soon. The plan was denied and the Kerr's will be asked if they could give the borough an extension.

Public Relations/Citizens Advisory Committee Report: Michelle Beck, chair.

Michelle Beck was absent.

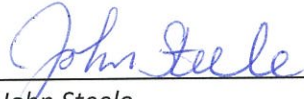
The Residential Parking Ordinance is being tabled until next meeting.

Jennifer Mullins spoke for the Events Committee and wanted to thank everyone for their hard work on the Fall-o-ween event. Also a special thanks to Ron Polka for recruiting help as well as Linda and John Steele for the food shopping and donation of the burn barrels. Everyone's help made the event a great success.

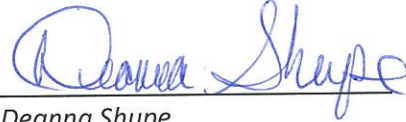
The committee is now working on a Christmas event for December 4, 2021.

A motion was made by Patrick Zelonka and seconded by Mark Tarle to pass the updated Nuisance Ordinance. The Motion passed unanimously.

At 8:46 p.m. a motion was made by Mark Tarle and seconded by Jennifer MULLins to adjourn the meeting. Motion passed unanimously.



John Steele
John Steele
Council President



Deanna Shupe
Deanna Shupe
Borough Secretary/Treasurer