

OCTOBER 24, 2019
COUNCIL MEETING

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Owens Grove Soldiers and Sailors Hall.

Present: Council members John Kautz, Diane Bradshaw, John Steele, Mark Tarle and Chad Gradwell were present. The Engineer, Solicitor, Mayor and Secretary/Treasurer were present. Council members Ashley Stiffy and Nancy Walker were absent.

Public Comments:

- Jennifer Mullins has assembled a group of individuals to organize a Halloween Parade. Plans are also in progress to have a Christmas Parade/Light up Night with a projected date of November 30th. Jennifer said it would be nice to have vendors for Light up Night as well. Jake Smith mentioned donating a 12 foot tree from Stanfords.

At 7:08 PM a motion was made by Diane Bradshaw and seconded by Chad Gradwell to enter into an executive session. Motion passed unanimously.

At 7:19 PM a motion was made by Diane Bradshaw and seconded by Chad Gradwell to return to regular session. Motion passed unanimously.

Solicitor's Report:

A motion was made by Chad Gradwell and seconded by Diane Bradshaw to pay Solicitor invoices. Motion passed unanimously.

Engineering Report: A report was given by our Engineer:

- RR Watershed Trail will be closed
- Restoration borough streets
- Penn Dot will be removing 2 buildings on N. 11th Street before bridge project
- Permit process

A motion was made by Chad Gradwell and seconded by Diane Bradshaw to pay Olsen Craft Invoices. Motion passed unanimously.

Mayor's Report: A report was given by Mayor Virostek.

The Mayor attended the UCC Meeting. Discussion of possible 5% increase in fees for next year. 2020 UCC projected meeting dates will be January 8, April 1 and October 7th.

The Mayor expressed an interest in starting up the Apollo Beautification Committee. She suggest asking for volunteers to help and donations from local businesses. Also mentioned making a separate account to keep track of the donations/money. The Mayor was appointed by council to be chair of the Apollo Beautification Committee and approved of her idea to start with the Leonard Miller Memorial. However, the recommendation of monetary donations will be tabled until the November meeting so details can be discussed further.

Secretary/Treasurer Report:

The tax increase of 1.5 mils for road improvements was put into a new savings account to accrue interest.

A motion was made by John Steele and seconded by Mark Tarle to hire Metro Moving Company to assist the Borough in moving our office to a temporary location of 206 N. Warren Avenue. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Chad Gradwell to sign the agreement for Pictometry. Motion was passed unanimously.

A motion was made by John Steele and seconded by Diane Bradshaw to complete forms required by PMRS for 3 full time employees for 2020. Motion was passed unanimously.

Approval of Minutes: A motion was made by John Steele and seconded by Mark Tarle to approve the minutes from September 26, 2019. Motion passed unanimously.

Personnel/HR Committee Report: John Steele – Chairman

The Application for Meter Enforcement/Ordinance Enforcement will hold off until after the New Year due to free parking for the metered plaza and streets from November 28, 2019 to January 1, 2020 through the holiday season.

Property & Planning Committee Report: Ashley Stiffy – Chairman was absent.

The Apollo Borough Office will be moving to the former State Store at 206 N. Warren Avenue. The lease is signed. Concerns to where the Apollo Police will be located and proximity to the Borough Office.

A motion was made by Mark Tarle and seconded by Diane Bradshaw to rent Councilman John Steele’s building located at 1003 N. Warren Avenue for \$500.00 a month plus utilities for the Apollo Police Department. Vote: John Kautz – yes. Diane Bradshaw- yes. Mark Tarle – yes. Chad Gradwell – yes. John Steele – abstain. Motion passed.

John Steele was given permission by council to check into the Adelphoi House for sale to see if they can reduce price if borough was interested in purchasing.

Public Works & Streets Committee Report: Nancy Walker –Chairman was absent.

Maintenance Bond with Stewart Garden will ensure Railroad Street trees are replaced in the spring. Councilman John Steele spoke with Mr. Stewart and a letter was sent to Stewart Gardens regarding the dead plants needing replaced.

Public Safety & Public Service Committee Report: Diane Bradshaw–Chairman- no report given.

Officer Baustert discussion regarding legacy funds and money available for Public Safety. Officer Baustert will write a letter to ask for funds for the Grove Park to get cameras to aid in safety for the residents/children.

Finance Committee Report: John Kautz Chairman- no report given.

Finance Committee Report

Approval of items for payment as follows (9/24/19 to 10/17/19):

Garbage Fund – \$12,598.00

General Fund (includes payroll) – \$38,918.00

Liquid Fuels Fund – \$4,531.45

Sewer Fund – \$8,250.97

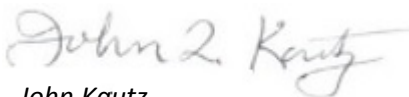
Sewer Separation Fund - \$2,395.03

Parking Fund – \$169.60

Total – \$66,863.05

A motion was made by Diane Bradshaw and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

At 9:03 PM a motion was made by John Steele and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.



John Kautz
Council President



Deanna Shupe
Borough Secretary/Treasurer