

**September 26, 2019**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, John Steele, Mark Tarle and Nancy Walker were present. The Engineer, Solicitor, Mayor and Secretary/Treasurer were present. Council member Chad Gradwell was absent.

**Public Comments:**

- Colleen Milie discussion and handout regarding KVVPCA Collections-Delinquencies.
- Becky Kane thanked Public Works for their clean-up and removal of appliances at the top of N. 5<sup>th</sup> Street.

At 7:08 PM a motion was made by Mark Tarle and seconded by John Steele to enter into an executive session to discuss personnel. Motion passed unanimously.

At 7:23 PM a motion was made by Ashley Stiffy and seconded by John Steele to return to regular session. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to accept the full time police contract and hire Officer Ron Baustert as a full time officer. Roll call vote: John Kautz – no; Diane Bradshaw – no; Ashley Stiffy – yes; Nancy Walker – yes; John Steele – yes; Mark Tarle – yes. Motion passed by majority.

**Solicitor's Report:**

A motion was made by Nancy Walker and seconded by John Steele to pay Solicitor invoices. Motion passed unanimously.

**Engineering Report:** A report was given by the Engineer. MAWC putting bids out for the waterline project on Rail to Trail & S. 4<sup>th</sup> Street.

A motion was made by John Steele and seconded by Mark Tarle to pay Olsen Craft Invoices. Motion passed unanimously.

**Secretary/Treasurer Report:**

- First Commonwealth new Road Fund Account
- 2018 Annual Audit finished.

**Approval of Minutes:** A motion was made by Ashley Stiffy and seconded by Mark Tarle to approve the minutes from July 25, 2019 and August 29, 2019. Motion passed unanimously.

**Mayor's Report:** A report was given by Mayor Virostek.

Ron Baustert discussion regarding a citizen ride along for a college project on Domestic Violence.

A motion was made by Nancy Walker and seconded by Mark Tarle to have the solicitor write up a release/waiver for the citizen ride along. Motion passed unanimously.

**Personnel/HR Committee Report:** John Steele – Chairman

- HR Committee working on a description for a new dual position to combine Code Enforcement & Meter Reader.

**Property & Planning Committee Report:** Ashley Stiffy – Chairman

- Interest in 2<sup>nd</sup> walk-thru in the Adelphoi House still for up for sale.
- Meeting landlord for lease of the old State Store for temporary Borough Office location.

**Public Works & Streets Committee Report:** Nancy Walker – Chairman

- Public Works discussion of broken playground equipment in the Grove Park. Police Department will check into security cameras.

**Public Safety & Public Service Committee Report:** Diane Bradshaw – Chairman

- Proclamation for Acceptance of Emergency Operation Procedures.

A motion was made by Nancy Walker and seconded by John Steele to purchase one police radio with upgrades to Windows 10. Motion passed unanimously.

**Finance Committee Report:** John Kautz Chairman

- Finance Committee to start meeting for 2020 budget.

***Finance Committee Report***

Approval of items for payment as follows June 25<sup>th</sup> to present:

Garbage Fund – \$7,598.00

General Fund (includes payroll) – \$62,485.43

Liquid Fuels Fund – \$4,521.46

Sewer Fund – \$5,552.14

Sewer Separation Fund - \$2,395.03

Parking Fund – \$10,787.28

**Total – \$93,339.34**

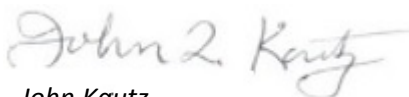
A motion was made by Nancy Walker and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

A motions was made by Ashley Stiffy and seconded by Nancy Walker to go into executive session. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle to return to regular session. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to advertise for new position Code Enforcement/Meter Reader. Motions passed unanimously.

At 9:24 PM a motion was made by Ashley Stiffy and seconded by John Steele to adjourn the meeting. Motion passed unanimously.



John Kautz  
Council President



Deanna Shupe  
Borough Secretary/Treasurer