

**June 27, 2019**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, John Steele, Mark Tarle and Nancy Walker were present. The Engineer, Solicitor and Secretary/Treasurer were present. Council member Chad Gradwell and the Mayor were absent.

**Public Comments:**

- Karen Skroupa & Bonnie Kautz discussed concerns and resolutions regarding the gifted Church (The First United Church of Christ) and the Borough. Bonnie Kautz expressed that she would like to see the Borough take the Church for office space to keep it part of the community. The Church Parsonage has been offered to the current residents to purchase for fair market value. They also informed council that August 25<sup>th</sup> will be the closing ceremony for the church.

**Property & Planning Committee Report:** Ashley Stiffy – Chairman

- Pat & Kari Green discussed putting a building on their property that sits next to the borough office and tennis court by the Grove. Mike from Gateway Engineering showed plans that were drawn up for the move. They are asking council to check into the approval process regarding setbacks and zoning. The land development approval could take 2-3 months.

**Solicitor's Report:** Solicitor discussed employee handbook and resolved court case with resident regarding building/vacancy permits.

A motion was made by Nancy Walker and seconded by Ashley Stiffy to pay Solicitor invoices. Motion passed unanimously.

**Engineering Report:** A report was given by the Engineer. Storm Water Management Ordinance will be finalized and advertised for the next meeting. Stewart Garden completing Rail Road Project from the Multimodal Grant.

At 8:10 pm a motion was made to go into executive session by Nancy Walker and seconded by Ashley Stiffy. Motion passed unanimously

At 8:58 pm a motion was made to come out of executive session by Nancy Walker and seconded by Ashley Stiffy. Motion passed unanimously.

A motion was made by Ashley Stiffy and seconded by Mark Tarle to set the fine amount for Storm Water Management Ordinance to \$300.00 per day.

A motion was made by Ashley Stiffy and seconded by John Steele to pay Olsen Craft Invoices. Motion passed unanimously.

**Mayor's Report:** A report was given by Chief Kier in the Mayor's absence.

- A Thank You card sent from Abigail Held for the gift she received through the Leonard Miller Scholarship Fund.

**Secretary/Treasurer Report:**

- Approval for Sweet Corn Festival signs to be put up by the bridge.
- Approval for Kona Ice to sell shaved ice to residents.

A motion was made by Nancy Walker and seconded by John Steele approve Sweet Corn Festival signs to be placed by the bridge. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by John Steele to allow Kona Ice to sell shaved ice to the residents. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Ashley Stiffy and seconded by Nancy Walker to approve the minutes from May 27, 2019. Motion passed unanimously.

**Personnel/HR Committee Report:** John Steele – Chairman

- The Solicitor has received & reviewed final draft of the Employee Handbook.
- Time Clock to be purchased for office employees.

**Public Works & Streets Committee Report:** Nancy Walker – Chairman

- The black top that was raised on Terrace & N. 2<sup>nd</sup> was shaved down around the storm drain so the water is able to drain properly.
- Storm drain at the bottom of N. 2<sup>nd</sup> and Astronaut Way sink hole was filled in.
- Closed storm drain on Kiski Avenue getting fixed/opened.
- Lights have been repaired on the Leonard Miller Memorial.
- Plaza fountain was repaired.
- Deli Building boarded up due to a break in.

**Public Safety & Public Service Committee Report:** Diane Bradshaw – Chairman

**Finance Committee Report:** John Kautz Chairman

- Review previous budgets for cost comparison.

***Finance Committee Report***

Approval of items for payment as follows May 28<sup>th</sup> to present:

Garbage Fund – \$7,598.00

General Fund (includes payroll) – \$63,311.07

Liquid Fuels Fund – \$3,909.79

Sewer Fund – \$10,552.14

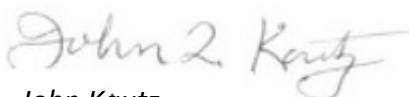
Sewer Separation Fund - \$2,395.03

Parking Fund – \$78.72

**Total – \$87,844.75**

A motion was made by Nancy Walker and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

At 9:39 PM a motion was made by John Steele and seconded by Nancy Walker to adjourn the meeting. Motion passed unanimously.



John Kautz  
Council President



Deanna Shupe  
Borough Secretary/Treasurer