

**August 27, 2020**  
**Apollo Borough Council Meeting**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Steele at 7:00 PM at the Soldiers & Sailors Hall at Owens Grove Park.

Present: Council members John Steele, Mark Tarle, Jennifer Mullins, Patrick Zelonka, Craig Williams and Kristina Fox were present. The Engineer, Mayor and Secretary/Treasurer were present. The Solicitor and Council member Chad Gradwell were absent.

**Public Comments:**

Nancy Walker asking for repairs to be made on Summit Avenue due to work being done by Peoples Gas on the lines. She said the road opening ordinance states that restoration of the roads should be paved curb to curb.

Becky Kane thanked borough for taking care of the overgrown hedges between N. 2<sup>nd</sup> & N. 4<sup>th</sup> Street. She also asked for an explanation of fees pertaining to selling properties (Lien Requests, dye test & occupancy inspections). Referred to the engineer and mayor for clarification.

Jerry Beck asking council for a solution to the parking issues on Clifford Avenue because he is unable to back out of his garage. Council member, Craig Williams, offered to go to Clifford after the meeting to speak with the resident and assess the parking situation.

**Approval of Minutes:** A motion was made by Mark Tarle and seconded by Jennifer Mullins to approve the minutes from July 23, 2020 council meeting and special meetings held July 30<sup>th</sup> & August 13<sup>th</sup> pertaining to personnel and Ordinance 281-20. Motion passed unanimously.

**Solicitor's Report:** The Solicitor was absent.

A motion was made by Jennifer Mullins and seconded by Craig Williams to pay the solicitor invoices for July in the amount of \$4036.50. Motion passed unanimously.

**Engineering Report:** A report was given by our Engineer.

A motion was made by Mark Tarle and seconded by Patrick Zelonka to have the engineer submit in to PADOT for a Highway Occupancy Permit (HOP) through the PADOT Electronic Permitting System.

A motion was made by Mark Tarle and seconded by Jennifer Mullins to pay Olsen Craft Invoices for June in the amount of \$1994.55. Motion passed unanimously.

**Mayor's Report:** A report was given by the Mayor.

The mayor wanted it to be noted that she was excluded from the executive session at the July 23<sup>rd</sup> council meeting; therefore is uninformed of business discussed during that time.

**Secretary/Treasurer Report:**

- Approval of KAHS Key Club student volunteering clerical assistance in the borough office.
- Ordinance 281-20 2<sup>nd</sup> Notice advertised and DCED/LGUDA documents mailed for approval.
- Treasurers Report

**Personnel/HR Committee Report:** Jennifer Mullins – chair

A motion was made by Patrick Zelonka and seconded by Mark Tarle to hire the part-time Public Works employee, Perry Roberts, through the Career Track program. The program will reimburse the borough 75% of the hourly wage. Motion passed unanimously.

**Public Works & Streets Committee Report:** Patrick Zelonka – chair

Welcome new part-time public works employee Perry Roberts.  
Public Works painted white lines with assistance from police for traffic control/safety.  
Several pot holes have been filled with cold patch.  
Getting bids for new shed to store salt for winter road maintenance.  
Public Works to check in with Peoples Gas on fixing streets from road opening damage.

**Public Safety & Public Service Committee Report:** Mark Tarle – Chair

Discussion of street sweeping and costs for all the streets in the borough.

**Property & Planning Committee Report:** Mark Tarle – Chair

Ideas for the Riverfront Property still being discussed.  
Planning Committee had a meeting with PennMicro regarding a potential small solar/power plant.

**Public Relations/Citizens Advisory Committee Report:** Jennifer Mullins – chair

Food trucks are going well. The donations from the food trucks are going towards future events for Apollo Borough and the Apollo Area Historical Society. Total donations are over \$5500.  
A motion was made by Craig Williams and seconded by Mark Tarle to open an “event fund account” to keep the monies separate from other borough funds. Motion passed unanimously.

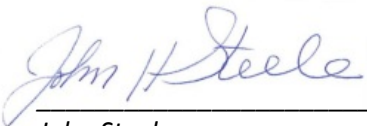
**Finance Committee:** John Steele - chair

A motion was made by Patrick Zelonka and seconded by Mark Tarle to pay the invoices for the month, including payroll. Motion passed unanimously.

***Finance Committee Report***

Approval of items for payment as follows (7/22/2020 to 8/25/2020)  
Garbage Fund – \$8,062.45  
General Fund (includes payroll) – \$107,831.17  
Liquid Fuels Fund – \$6,962.68  
Landlord Fund - \$2,000.00  
Sewer Fund – \$7,947.17  
Sewer Separation Fund - \$2,395.03  
Parking Fund – \$4,377.88  
Vacancy Fund - \$4,388.78  
**Total – \$143,965.16**

At 7:53 p.m. a motion was made by Jennifer Mullins and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.

  
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John Steele  
Council President

  
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Deanna Shupe  
Borough Secretary/Treasurer